

MINUTES

OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR BOARD MEETING

Board of Trustees Joyce Dalessandro Beth Hergesheimer Amy Herman Maureen "Mo" Muir John Salazar

> Superintendent Rick Schmitt

JUNE 4, 2015

THURSDAY, JUNE 4, 2015 6:30 PM

DISTRICT OFFICE BOARD ROOM 101 710 ENCINITAS BLVD, ENCINITAS, Ca. 92024

PRELIMINARY FUNCTIONS	(ITEMS 1 – 6)
1. CALL TO ORDER	6:05 PM
President Hergesheimer called the meeting to order at 6:05 PM to receive pul Closed Session agenda items 2A-B. No public comments were presented.	blic comments on
2. CLOSED SESSION	6:06 PM
The Board convened to Closed Session at 6:06 PM to discuss the following:	
A. To consider personnel issues, pursuant to Government Code Sections 11126 a to consideration of the appointment, employment, evaluation of performance, of dismissal of a public employee or to hear complaints or charges brought again by another person or employee unless the employee requests a public session.	discipline/ release, nst such employee
B. To conference with Labor Negotiators, pursuant to Government Code Section 5	54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3) Employee Organizations: San Dieguito Faculty Association / California S Association	school Employees
REGULAR MEETING / OPEN SESSION	6:30 РМ
ATTENDANCE	
ATTENDANCE	
BOARD OF TRUSTEES	
Joyce Dalessandro Beth Hergesheimer Amy Herman Maureen "Mo" Muir John Salazar	
DISTRICT ADMINISTRATORS / STAFF	
Rick Schmitt, Superintendent Eric Dill, Associate Superintendent, Business Mike Grove, Ed.D., Associate Superintendent, Educational Services Torrie Norton, Associate Superintendent, Human Resources Jason Viloria, Ed.D., Executive Director, Educational Services Delores Perley, Chief Financial Officer Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary	
3. RECONVENE REGULAR MEETING / CALL TO ORDER	(Ітем 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM lergesheimer.	by President Beth
4. PLEDGE OF ALLEGIANCE	(ІТЕМ 4)
President Hergesheimer led the Pledge of Allegiance.	

5. REPORT OUT OF CLOSED SESSION(ITEM 5) The Board met in closed session and no action was taken. 6. APPROVAL OF MINUTES / REGULAR MEETING OF MAY 21, 2015 It was moved by Ms. Herman, seconded by Ms. Dalessandro, to approve the minutes of the May 21, 2015 regular board meeting, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar: Noes: None: Abstain: None. Motion unanimously carried. NON-ACTION ITEMS(ITEMS 7 - 10) All Board Members attended the Board Budget Workshop held prior to the Board meeting. Ms. Muir attended the Math Open House and volleyball game at TPHS, the recycling presentation and recognition at OCMS and will be attending the SSHS senior breakfast next week. Ms. Dalessandro attended the BTSA Colloquium, the SDA Foundation Executive Director Sheila Durkin's farewell reception, the Solana Beach School Relations Committee meeting, and viewed the EWMS "Village". Ms. Herman attended the TPHS Math Open House, the BTSA Colloquium, the SDA Foundation Executive Director Sheila Durkin's farewell reception, and the Solana Beach School Relations Committee meeting. Mr. Salazar spent the day at TPHS speaking in marketing classes, and toured the campus. Ms. Hergesheimer attended the OCMS recycling presentation and recognition event, the BTSA Colloquium, the SDA Foundation Executive Director Sheila Durkin's farewell reception, and the Salute to Education ceremony. 9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES......RICK SCHMITT, SUPERINTENDENT Superintendent Schmitt gave an update on upcoming events including suggesting a grand opening ceremony of Pacific Trails MS and a groundbreaking ceremony at EWMS. He also complimented students, parents, and staff on the high participation and successful administration of the Advanced Placement exams and new state testing. 10. DEPARTMENT/SCHOOL UPDATE......(None Scheduled) *Public Comments - President Hergesheimer allowed Item #17 Comments, to be heard after Item #10.

<u>CONSENT ITEMS</u>.....(ITEMS 11 - 15)

the Superintendent's Office.

Manny Aguilar made comments regarding the Local Control Accountability Plan and the La Colonia de Eden Gardens needs assessment. Mr. Aguilar distributed a handout, which is available upon request in

Items 15G1 (Westberg & White, Inc.) and 15G2 (Balfour Beatty Construction Co.) were pulled from the Consent Agenda by Mr. Salazar.

It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Items #11-15F & 15G3-L, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried*.

*It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Items #15G1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir; Noes: Salazar; Abstain: None. *Motion carried*.

*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #15G2, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir; Noes: Salazar; Abstain: None. *Motion carried*.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS (None Submitted)
- B. FIELD TRIP REQUESTS

 Accept the field trips, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Leaning On Visions and Education, amending the contract to add one additional workshop on May 28, 2015, in the amount of \$500.00, to be expended from the General Fund/Restricted 01-00, Title III Funds.

14. Pupil Services / Special Education

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING (None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

- 1. University of California San Diego School of Medicine (MOU), extending the contract for consultation and assessment services for an additional year, during the period July 1, 2015 through June 30, 2016, with no other changes to the contract.
- C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements and/or Amendment to Agreements, to be funded by the General Fund 01-00/Restricted, and authorize the Director of Special Education to execute the agreements:

- 1. Student ID # for reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School, during the period September 1, 2014 through January 20, 2015, in the amount of \$11,628.06.
- D. APPROVAL OF DESTRUCTION OF SPECIAL EDUCATION RECORDS

Approve the classification of Special Education records for SDUHSD Special Education students who graduated in 2010 as Class 3 (Special Education Records) disposable, and approve the destruction of such records, as presented.

PUPIL SERVICES

E. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

15. Business / Proposition AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

- 1. Keane Studios, LLC, to provide senior photography services, during the period June 5, 2015 and continuing until services are completed for the 2015-2016 school year, at no cost to the district.
- 2. Roesling Nakamura Terada Architects, Inc., to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

- 1. K&J, LLC, dba Omni Security Services, amending the district wide as needed private security guard/officer/patrol services agreement, increasing the rates for Crew Guard to \$26.75 per hour and Supervisor to \$29.75 per hour as allowed, with no other changes to the contract.
- 2. Fredricks Electric, Inc., extending the Electric Services District Wide contract B2013-10 from May 3, 2015 through May 2, 2016, with no other changes to the contract, to be expended from the fund, including Building Fund–Prop 39 Fund 21-39, to which the project is charged.
- 3. La Class Transportation, LLC, amending the extracurricular transportation agreement for services when the companies currently awarded contracts by the district pursuant to competitive bidding are unable to provide service, in an amount not to exceed \$25,000.00, to be expended from the fund requesting the transportation, with no other changes to the contract.
- C. AWARD/RATIFICATION OF CONTRACTS (None Submitted)
- D. APPROVAL OF CHANGE ORDERS (None Submitted)
- E. ACCEPTANCE OF CONSTRUCTION PROJECTS (None Submitted)
- F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Membership Listing (None Submitted)
- 3. Warrants
- 4. Revolving Cash Fund

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

*Item 15G1 was pulled from Consent Agenda and voted on separately, as shown above.

 Westberg & White, Inc., for architectural design/engineering services for the design of the new Physics Classroom Building, and future Black Box Theater, Library Renovation, Dance Room Expansion (Spin Room), and Robotics Lab at Canyon Crest Academy, during the period June 5, 2015 through completion, in an amount not to exceed \$903,666.00 to be expended from Building Fund—Prop 39, Fund 21-39.

*Item 15G2 was pulled from Consent Agenda and voted on separately, as shown above.

- 2. Balfour Beatty Construction Co., to provide preconstruction services for the proposed new Physics Classroom Building at Canyon Crest Academy, during the period June 5, 2015 through completion, in an amount not to exceed \$196,940.00, to be expended from Building Fund—Prop 39, Fund 21-39.
- 3. Lightspeed Systems, to provide server and network equipment to increase district internet connection, during the period June 5, 2015 through completion, in an amount not to exceed \$49,702.00, to be expended from Building Fund—Prop 39, Fund 21-39.
- 4. Sterling Computers, to provide Dell Equal Logic SSD high performance data storage equipment to increase data storage capacity district wide, during the period June 5, 2015 through completion, in an amount not to exceed \$97,791.15, to be expended from Building Fund—Prop 39, Fund 21- 39.
- 5. Sterling Computers, to provide Dell Equal Logic SATA 7200RPM high capacity/density data storage equipment to increase data storage capacity district wide, during the period June 5, 2015 through completion, in an amount not to exceed \$47,021.35, to be expended from Building Fund—Prop 39, Fund 21-39.
- Sterling Computers, to provide Dell Power Edge R730 Servers to centralize all schools data storage and capacity district wide, during the period June 5, 2015 through completion, in an amount not to exceed \$58,281.40, to be expended from Building Fund— Prop 39, Fund 21-39.
- 7. ModSpace Corporation, to provide an 8x28 portable office building for a four month lease at Pacific Trails Middle School, during the period June 22, 2015 through October 22, 2015, in an amount not to exceed \$1,762.20, to be expended from Building Fund—Prop 39, Fund 21-39.
- 8. Cart Mart, Inc., to rent an electric flatbed cart to facilitate classroom moves at Earl Warren Middle School to interim housing, during the period June 2, 2015 through July 2, 2015, in an amount not to exceed \$927.72, to be expended from Building Fund—Prop 39, Fund 21-39.
- 9. Western Environmental & Safety Technologies, LLC, to provide PCB sampling within caulking at Earl Warren Middle School, during the period June 5, 2015 through completion, in an amount not to exceed \$4,125.00, to be expended from Building Fund-Prop 39, Fund 21-39
- 10. Western Environmental & Safety Technologies, LLC, to provide asbestos, lead paint, universal waste removal specifications for Earl Warren Middle School, during the period June 5, 2015 through completion, in an amount not to exceed \$1,735.00, to be expended from Building Fund-Prop 39, Fund 21-39.
- 11. Western Environmental & Safety Technologies, LLC, to provide asbestos removal air monitoring, project oversight, air clearance sampling and final report preparation for Oak Crest Middle School Multi-Media Building C Modernization, during the period June 5, 2015 through completion, in an amount not to exceed \$3,475.00, to be expended from Building Fund-Prop 39, Fund 21-39.
- 12. Western Environmental & Safety Technologies, LLC, to provide asbestos removal air monitoring, project oversight, air clearance sampling and final report preparation at Torrey Pines High School B Building Renovation, during the period June 5, 2015 through completion, in an amount not to exceed \$19,585.00, to be expended from Building Fund—Prop 39, Fund 21-39.

- H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
 - Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:
 - 1. SVA Architects, Inc., to amend contract A2013-167 for additional architectural/engineering services at La Costa Valley fields, increasing the amount by \$12,750.00, for a new total of \$784,860.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 2. Consulting & Inspection Services, to renew contract B2013-11 for inspector of record services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$500,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 3. Cornerstone Quality Inspections, Inc., to renew contract B2013-11 for inspector of records services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$300,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 4. Twining, Inc., to renew contract CB2013-31 for storm water pollution prevention plan services (SWPPP), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$300,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 5. David Beckwith & Associates, Inc., to renew contract CB2013-31 for storm water pollution prevention plan services (SWPPP), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 6. Dudek, to renew contract CB2013-31 for storm water pollution prevention plan services (SWPPP), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 7. Nolte Associates, Inc., to renew contract CB2013-31 for storm water pollution prevention plan services (SWPPP), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 8. URS Corporation, to renew contract CB2014-01 to provide on call California Environmental Act Services (CEQA), during the period July 1, 2015 through June 30, 2016 in an amount not to exceed \$150,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 9. PlaceWorks, Inc., to renew contract CB2014-01 to provide on call California Environmental Act Services (CEQA), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$150,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 10. LSA Associates, Inc., to renew contract CB2014-01 to provide on call California Environmental Act Services (CEQA), during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$150,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 11. BDS Engineering, Inc., to renew contract CB2013-32, for district wide surveying services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 12. RBF Consulting, Inc., to renew contract CB2013-32, for district wide surveying services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
 - 13. Gold Coast Surveying, Inc., to renew contract CB2013-32, for district wide surveying services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$200,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
- AWARD/RATIFICATION OF CONTRACTS (None Submitted)
- J. APPROVAL OF CHANGE ORDERS (None Submitted)
- K. ACCEPTANCE OF CONSTRUCTION PROJECTS (None Submitted)

L. ADOPTION OF RESOLUTION AUTHORIZING CONTRACTING PURSUANT TO COOPERATIVE BID AND AWARD DOCUMENTS FROM THE LOS ALAMITOS UNIFIED SCHOOL DISTRICT

Adopt the attached resolution authorizing purchasing pursuant to bid and award documents from Los Alamitos Unified School District for the lease of modular buildings, per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the Building Fund-Prop 39 Fund 21-39 and Capital Facilities Fund 25-19 or from the fund to which the purchases are charged, as presented.

<u>DISCUSSION / ACTION ITEMS</u> (ITEMS 16 - 25)

16. APPROVAL OF RECEIPT AND EXPENDITURE OF 2015-16 EDUCATION PROTECTION ACCOUNT (EPA) FUNDING

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the receipt and expenditure of the 2015-16 Education Protection Account (EPA) funding, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried*.

17. REVIEW OF 2015-2018 DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

unanimously carried.

- PUBLIC HEARING President Hergesheimer opened the hearing at 7:02 PM. There being no further public comment, the hearing was closed at 7:03 PM. *Public comments were made after Item #10, as shown above.
- 18. REVIEW OF 2015-16 DISTRICT PROPOSED BUDGET / GENERAL FUND & SPECIAL FUNDS

 PUBLIC HEARING President Hergesheimer opened the hearing at 7:03 PM. There being no public comment, the hearing was closed at 7:04 PM. The Board considered the proposed budget for 2015-16 including the designation of ending fund balance levels.
- 19. ADOPTION OF RESOLUTION / LEASE-LEASEBACK / GILBANE BUILDING COMPANY

 Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the Resolution approving and authorizing execution of Site Lease, Sublease Agreement and Construction Services Agreement for the Lease-Leaseback Agreement with Gilbane Building Company for the San Dieguito High School Academy Math & Science Classroom Building, to be expended from Building Fund—Prop 39, Fund 21-39, and authorize Christina M. Bennett or Eric R. Dill to execute the necessary documents. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion*
- 20. APPROVAL OF GUARANTEED MAXIMUM PRICE / SAN DIEGUITO HIGH SCHOOL ACADEMY/PHASE 2A Motion by Ms. Herman, seconded by Ms. Dalessandro, to approve the Guaranteed Maximum Price (GMP) for the Lease-Leaseback contract entered into with Gilbane Building Company, for the San Dieguito High School Academy Math & Science Classroom Building Phase 2A project, in the amount of \$1,764,261.00 and authorize Christina Bennett or Eric Dill to execute any and all necessary documents. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried*.
- *Superintendent Schmitt introduced Mr. Ben Taylor, new Principal of Oak Crest MS effective July 1, 2015.
 - 21. ADOPTION OF PROPOSED NEW BP #4160.3-1, "ASSOCIATE SUPERINTENDENT/ADMINISTRATIVE SERVICES" AND REVISED BP #4341.1 ATTACHMENT A, "MANAGEMENT SALARY SCHEDULE"

 Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the new BP #4160.3-1, "Associate Superintendent/Administrative Services" and revised BP #4341.1 Attachment A, "Management Salary Schedule", as presented. Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. Motion carried.
 - 22. ADOPTION OF PROPOSED REVISED BP #2420.1/4320.1, "DESIGNATION OF MANAGEMENT POSITIONS" Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the revised BP #2420.1/4320.1, "Designation of Management Positions", as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried*.

- ADOPTION OF PROPOSED REVISED BP #3555, "CHARGES TO BE MADE FOR SCHOOL LUNCH" Motion by Mr. Salazar, seconded by Ms. Herman, to adopt the revised BP #3555, "Charges to be Made for School Lunch", as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir: Abstain: None. Motion carried.
- 24. ADOPTION OF PROPOSED REVISED BP #7215, "INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS" AND #7214 AR-1, "GENERAL OBLIGATION BONDS" Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the revised BP #7215, "Independent Citizens Oversight Committee Bylaws", and #7214 AR-1, "General Obligation Bonds", as presented. Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. Motion carried.
- 25. Validation & Ratification of Modified Passing CAHSEE Scores / Classes of 2015 and 2016 Motion by Ms. Herman, seconded by Ms. Dalessandro, to validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied for the classes of 2015 and 2016, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. Motion unanimously carried.

INFORMATION ITEMS	. (ITEMS 2	26 -	34
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- Consideration & Public Notice of the California School Employees Association's Initial PROPOSAL TO SAN DIEGUITO UNION HIGH SCHOOL DISTRICT REGARDING CLASSIFIED UNIT COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS (NEGOTIATIONS BEGINNING IN MAY OF 2015) This item was submitted as information and will be resubmitted for public comment and action on June 18, 2015.
- 27. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT Mr. Dill had nothing to report.
- 28. HUMAN RESOURCES UPDATE......TORRIE NORTON, ASSOCIATE SUPERINTENDENT Ms. Norton had nothing to report.
- Dr. Grove had nothing to report.
- 30. Public Comments None presented.
- 31. FUTURE AGENDA ITEMS None presented.
- 32. ADJOURNMENT TO CLOSED SESSION No closed session was necessary.
- 33. CLOSED SESSION Nothing further to report.
- 34. ADJOURNMENT OF MEETING The meeting adjourned at 7:41 PM.

John Salazar, Board Clerk

Rick Schmitt, Superintendent

June 18 2015